



An Institute for Civil Services

IAS 2019

# ETHICS INTEGRITY & APTITUDE

by: MANOJ K. JHA

## PROGRAMME HIGHLIGHTS

5 Weeks Comprehensive Course

Complete Syllabus Coverage

Comprehensive Study Material with

25 Tests Case Study Booklet

Daily Answer Writing Session

5 Tests (2 Test on Section-A & 3 Case Study Tests)

### ETHICS BATCH

Fee: ₹. 15,500 + GST

### ETHICS + ESSAY WRITING

Fee: ₹. 20,500 + GST

CLASS  
STARTS

18 JUNE  
2019

Class Timings: 1:30 PM to 4:00 PM | Batch Duration: 18 June, 2019 to 20 July, 2019



# SESSION PLAN

## UNIT 01

### Ethics & Human Interface

- Basic concept of ethics, morality and values
- Determinants and consequences of Ethics in human actions
- Dimensions of ethics
- Ethics in public life
- Ethics in economic life
- Nature of morality
- Individual personality and value
- Values and skill
- Ethics in Practice
- Ethics & Decision Making
- Ethical Dilemmas & Case Studies

## UNIT 02

### Human Value & Thinkers

- Human value & Socialization
- Democratic values
- Professional values
- Role of ethical value in governance and society
- Significance of value in civil services
- Lessons from the lives and teachings of great leaders, reformers and administrators
- Role of family, Society and educational institutions in inculcating values
- Value crisis in contemporary Indian society
- Values in work life and professional ethics
- Enlightened citizenship & democracy
- Contributions of moral thinkers and philosophers from India and the world
- Contemporary Value Crises & Case Studies

## UNIT 03

### Attitude & Emotional Intelligence

- Attitude: content, structure, function
- Understanding self and personality
- Self-esteem
- Personal goals
- Eternal happiness
- Self regulation and self control
- Positive traits
- Leadership and professionalism
- Virtue and strength of character
- Altruism and pro-social behavior
- Moral and political attitudes
- Social influence
- Persuasion
- Emotional intelligence - concepts, and utilities
- Emotional skills
- Consequences of high and low EQ
- EQ and managing human resource
- EQ and leadership behavior
- Emotional intelligence in administration
- EI in Practice

## UNIT 04

### Administrative Ethics + Fundamental values for Civil Service

- Principle of public life and public standard
- Administrative ethics and responsible administrator
- Foundational values for Civil Service
- People first
- Public Interest and Citizen Centric administration
- Integrity, Impartiality and Non-partisanship
- Dedication to public service
- Empathy, tolerance and compassion towards the weaker-sections,
- Ethical concerns and dilemmas in government and private institutions
- Laws, rules, regulations and conscience as sources of ethical guidance
- 24th ARC - Vol-4: Ethics in Governance

## UNIT 05

### Ethical Governance

- Probity in Governance
- Philosophical basis of governance and probity
- State of public service delivery in India
- Information sharing & transparency in government
- Right to Information & Accountability
- Citizen's Charters
- Work culture

### Corruption

- Corruption in India: extent, dimension, and response
- Corruption a social evil
- Probity in public life
- Corrupt practice among civil servants and official misconduct
- Exposing corruption: civil society initiatives and role of Whistleblower Act
- Tackling corruption: role of government and institutions of governance
- Controlling corruption: various approaches and efficacy

### Corporate Governance

- The economic man
- Market and capitalism
- Ethical choices in business
- Corporate governance
- Value in business management
- Corporate Social Responsibility

## UNIT 06

### Applied Ethics & Miscellaneous Topics

## PROCEDURE FOR ONLINE CLASSES

- Students will be given user ID & password to access the live online classes on our website.
- Account for live online classes will be activated within one working day of enrollment.
- Classes will be conducted live as per the class schedule at our Delhi Centre.
- In case you miss live class at the scheduled time, recorded video of the class will be available in your account just after the class is over.
- Whole course can be accessed twice and will be active in your account till your Mains Exam.
- Study material will be dispatched by courier within a week of enrollment.
- For test series, tests will be uploaded in PDF format in your account. To write the test you have to download the PDF and after writing the test send us scan copy at testseries@iasscore.in for evaluation and evaluated test copy will be sent back to the students by email within 15 days after receiving the answer sheet.