

ANSWER WRITING MENTORSHIP PROGRAMME

PUB. AD. QAA

complete syllabus through concept classes, answer writing & mentorship



Mentor: ABHISHIEKH SAXENA



10 09:00 AM

- ✓ Approach & Trend Analysis Sessions for Paper I & II
- **50**⁺ Hrs (39 Sessions) of Classes for Concept Building
- 3 Level of Tests for Gradual Improvement
 - 18 Topical Tests (10 Questions)
 - 02 Sectional Tests (20 questions)
 - 04 Full Mock Tests(As per UPSC standard)
- 9⁺ Hrs (18 Sessions) of PYQs Discussion
- **I** 36⁺ Hrs of Topical Test Discussion and Post-Test Mentorship Sessions for Marks Improvement
- Copy checking strictly by faculty

PROGRAMME FEE

₹ 17,000 +GST

Call for more information:



8448496262



PROGRAMME FEATURES

01

APPROACH & TREND ANALYSIS SESSIONS

It will focus on orienting the students with Paper 1 & 2 and the methodology required as per the demands of the UPSC.

02

CONCEPT BUILDING & ANSWER WRITING APPROACH

60+ Hrs Emphasis on Conceptual building, clarity and Answer Writing Approach for Paper 1 & 2.

03

COMPLETE PUB. AD. SYLLABUS COVERAGE

Through 24+ Tests & 250+ Questions, entire Pub. Ad. Syllabus will be covered.

04

PERSONALISED MENTORSHIP

The Post-Test Mentorship Session will be conducted after each Topical Test for conceptual clarity, marks improvement and personalized feedback.

05

PYQs DISCUSSION

Topic-wise PYQ Discussions to under the trend of a particular topic.

06

ANSWER WRITING PRACTICE SKILLING

Designed to enhance the skill of articulating answer in sync with the conceptual requirement of the question.

07

GRADUAL ASSESSMENT & IMPROVEMENT

For gradual improvement and revision, the programme is divided into Topical Tests, Sectional Tests and Full Mock Tests.





SESSION PLAN

DATE	TOPIC	DESCRIPTION
APPROACH CLASS: 01 17 AUGUST, 2025	Approach to Public Administration Optional (Paper-I)	
APPROACH CLASS: 02 18 AUGUST, 2025	Approach to Public Administration Optional (Paper-2)	
TREND ANALYSIS 19 AUGUST, 2025	Trend Analysis of Public Administration (Paper 1 & 2)	
CONCEPT CLASS: 01 20 AUGUST, 2025	Paper 1- Unit 1: Introduction	 Meaning Scope and Significance of Public Administration Wilson's vision of Public Administration Evolution of the discipline and its present status;
CONCEPT CLASS: 02 21 AUGUST, 2025	Paper 1- Unit 1: Introduction	New Public AdministrationGood Governance: Concept and Application
PYQ 22 AUGUST, 2025	Previous Year Questions (PYQs): 01	
TOPICAL TEST 24 AUGUST, 2025	Topical Test-1	
CONCEPT CLASS: 03 25 AUGUST, 2025	Paper 1 - Unit 1: Introduction	 New Public Management Public Choice Approach Challenges of Liberalization Privatisation Globalisation





DATE	TOPIC	DESCRIPTION
CONCEPT CLASS: 04 26 AUGUST, 2025	Paper 1 - Unit 2: Administrative Thought	 Scientific Management and Scientific Management Movement Classical Theory
PYQ 29 AUGUST, 2025	Previous Year Questions (PYQs): 02	
POST TEST MENTORSHIP 30 AUGUST, 2025	Mentorship Session: 01	
TOPICAL TEST 31 AUGUST, 2025	Topical Test-2	
CONCEPT CLASS: 05 01 SEPTEMBER, 2025	Paper 1 - Unit 2: Administrative Thought	 Weber's bureaucratic model its critique Post-Weberian Develop- ments
CONCEPT CLASS: 06 02 SEPTEMBER, 2025	Paper 1 - Unit 2: Administrative Thought	 Dynamic Administration (Mary Parker Follett) Human Relations School (El- ton Mayo and others)
PYQ 05 SEPTEMBER, 2025	Previous Year Questions (PYQs): 03	
POST TEST MENTORSHIP 06 SEPTEMBER, 2025	Mento	orship Session: 02
TOPICAL TEST 07 SEPTEMBER, 2025	Topical Test-3	
CONCEPT CLASS: 07 08 SEPTEMBER, 2025	Paper 1 - Unit 2: Administrative Thought	Functions of the Executive (C.I. Barnard)Simon's decision-making theory
CONCEPT CLASS: 08 09 SEPTEMBER, 2025	Paper 1 - Unit 2: Administrative Thought	 Participative Manage- ment (R. Likert, C.Argyris, D.McGregor).
PYQ 12 SEPTEMBER, 2025	Previous Year Questions (PYQs): 04	





DATE	TOPIC	DESCRIPTION
POST TEST MENTORSHIP 13 SEPTEMBER, 2025	Mentorship Session: 03	
TOPICAL TEST 14 SEPTEMBER, 2025	Topical Test-4	
CONCEPT CLASS: 09 15 SEPTEMBER, 2025	Paper 1 - Unit 3: Administrative Behaviour	 Process and techniques of decision-making Communication; Morale Motivation Theories – content, process and contemporary
PYQ 19 SEPTEMBER, 2025	Previous Year Questions (PYQs): 05	
POST TEST MENTORSHIP 20 SEPTEMBER, 2025	Mentorship Session: 04	
TOPICAL TEST 21 SEPTEMBER, 2025	Topical Test-5	
CONCEPT CLASS: 10 22 SEPTEMBER, 2025	Paper 1 - Unit 3: Administrative Behaviour	 Theories of Leadership: Tra- ditional and Modern.
CONCEPT CLASS: 11 13 SEPTEMBER, 2025	Paper 1 Unit 4: Organisations	 Theories – systems, continagency Structure and forms: Ministries and Departments, Corporations, Companies, Boards and Commissions Ad hoc and advisory bodies Headquarters and Field relationships Regulatory Authorities Public – Private Partnerships.
PYQ 26 SEPTEMBER, 2025	Previous Year Questions (PYQs): 06	



DATE	TOPIC	DESCRIPTION
POST TEST MENTORSHIP 27 SEPTEMBER, 2025	Mentorship Session: 05	
TOPICAL TEST 28 SEPTEMBER, 2025	Topical Test-6	
CONCEPT CLASS: 12 29 SEPTEMBER, 2025	Paper 1 Unit 5 Accountability and control	 Concepts Of Accountability and Control Legislative, Executive and Judicial Control Over Ad- ministration Citizen and Administration
CONCEPT CLASS: 13 30 SEPTEMBER, 2025	Paper 1 Unit 5 Accountability and control	Role of MediaInterest GroupsVoluntary OrganizationsCivil Society
CONCEPT CLASS: 14 01 OCTOBER, 2025	Paper 1 Unit 5 Accountability and control	 Citizen's Charters Right to Information Social Audit
PYQ 03 OCTOBER, 2025	Previous Year Questions (PYQs): 07	
POST TEST MENTORSHIP 04 OCTOBER, 2025	Mentorship Session: 06	
TOPICAL TEST 05 OCTOBER, 2025	Т	opical Test-7
CONCEPT CLASS: 15 06 OCTOBER, 2025	Paper 1 Unit 6 Administrative Law	 Meaning, Ccope and Significance Dicey on Administrative law Delegated Legislation Administrative Tribunals
CONCEPT CLASS: 16 07 OCTOBER, 2025	Paper 1 Unit 7 Comparative Public Administration	 Historical and sociological factors affecting Administrative Systems Administration and Politics in different countries Current status of Comparative Public Administration



DATE	TOPIC	DESCRIPTION
PYQ 10 OCTOBER, 2025	Previous Year Questions (PYQs): 08	
POST TEST MENTORSHIP 11 OCTOBER, 2025	Mento	orship Session: 07
TOPICAL TEST 12 OCTOBER, 2025	Topical Test-8	
CONCEPT CLASS: 17 13 OCTOBER, 2025	Paper 1 Unit 7 Comparative Public Administration	 Ecology and Administration Riggsian Models and their critique.
CONCEPT CLASS: 18 14 OCTOBER, 2025	Paper 1 Unit 8 Development Dynamics	 Concept of Development Changing Profile of Development Administration 'Anti-development Thesis'
PYQ 17 OCTOBER, 2025	Previous Year Questions (PYQs): 09	
POST TEST MENTORSHIP 18 OCTOBER, 2025	Mentorship Session: 08	
TOPICAL TEST 19 OCTOBER, 2025	Т	opical Test-9
CONCEPT CLASS: 19 20 OCTOBER, 2025	Paper 1 Unit 8 Development Dynamics	 Bureaucracy and Development Strong State versus the Market Debate Impact of Liberalisation on Administration in Developing Countries Women and Development – the Self-Help Group Movement.
CONCEPT CLASS: 20 21 OCTOBER, 2025	Paper 1 Unit 9 Personnel Administration	 Importance of Human Re- source Development Recruitment, Training, Ca- reer Advancement, Position



DATE	TOPIC	DESCRIPTION
		Classification, Discipline, Performance Appraisal, Promotion, Pay and Service Conditions • Employer-Employee Relations, Grievance Redressal Mechanism • Code of Conduct • Administrative Ethics
PYQ 24 OCTOBER, 2025	Previous Ye	ar Questions (PYQs): 10
POST TEST MENTORSHIP 25 OCTOBER, 2025	Mentorship Session: 09	
TOPICAL TEST 26 OCTOBER, 2025	Topical Test-10	
CONCEPT CLASS: 21 27 OCTOBER, 2025	Paper 1 Unit 10 Public Policy	 Models of Policy-Making and Their Critique Processes of Conceptuali- sation, Planning, Implemen- tation, Monitoring, Evaluation and Review and Their Limi- tations State Theories and Public Policy Formulation
PYQ 31 OCTOBER, 2025	Previous Ye	ar Questions (PYQs): 11
POST TEST MENTORSHIP 01 NOVEMBER, 2025	Mentorship Session: 10	
TOPICAL TEST 02 NOVEMBER, 2025	Topical Test-11	
CONCEPT CLASS: 22 03 NOVEMBER, 2025	Paper 1 Unit 11 Techniques of Administrative Improvement	Organisation and MmethodsWork Study and Work Man- agement



DATE	TOPIC	DESCRIPTION
		 e-Governance and Information Technology Management Aid Tools like Network Analysis, MIS, PERT, CPM.
CONCEPT CLASS: 23 04 NOVEMBER, 2025	Paper 1 Unit 12 Financial Administration and Paper 2 Unit 9 Financial Management	 Monetary and Fiscal Policies Public Borrowings and Public Debt Budgets - Types and Forms Budgetary Process Financial Accountability Accounts and Audit Budget as a Political Instrument Parliamentary Control of Public Expenditure Role of Finance Ministry in Monetary and Fiscal Area Accounting Techniques Audit Role Of Controller General of Accounts and Comptroller and Auditor General of India
PYQ 07 NOVEMBER, 2025	Previous Ye	ar Questions (PYQs): 12
POST TEST MENTORSHIP 08 NOVEMBER, 2025	Mentorship Session: 11	
TOPICAL TEST 09 NOVEMBER, 2025	Topical Test-12	
POST TEST MENTORSHIP 15 NOVEMBER, 2025	Mentorship Session: 12	
SECTIONAL TEST 16 NOVEMBER, 2025	Complete R	evision Test for Paper-1



DATE	TOPIC	DESCRIPTION
CONCEPT CLASS: 24 17 NOVEMBER, 2025	Paper 2 Unit 1 Evolution of Indian Administration	 Kautilya's Arthashastra Mughal Administration Legacy of British Rule in Politics and Administration Indianization of Public Services, Revenue Administration, District Administration, Local Self-Government
CONCEPT CLASS: 25 18 NOVEMBER, 2025	Paper 2 - Unit 2: Philosophical & Constitutional framework of government	 Salient Features and Value Premises Constitutionalism Political Culture Bureaucracy and Democracy Bureaucracy and Development.
PYQ 21 NOVEMBER, 2025	Previous Year Questions (PYQs): 13	
POST TEST MENTORSHIP 22 NOVEMBER, 2025	Mentorship Session: 13	
TOPICAL TEST 23 NOVEMBER, 2025	To	opical Test-13
CONCEPT CLASS: 26 24 NOVEMBER, 2025	Paper 2 Unit 3 Public Sector Undertakings	 Public sector in modern India Forms of Public Sector Undertakings Problems of autonomy, accountability and control Impact of liberalization and privatization.
CONCEPT CLASS: 27 25 NOVEMBER, 2025	Paper 2 Unit 5 Plans and Priorities	 Machinery of planning Role, composition and functions of the Planning Commission and the National Development Council





DATE	TOPIC	DESCRIPTION
		 'Indicative' planning Process of plan formulation at Union and State levels Constitutional Amendments (1992) and decentralized planning for economic de- velopment and social justice
PYQ 28 NOVEMBER, 2025	Previous Ye	ar Questions (PYQs): 14
POST TEST MENTORSHIP 29 NOVEMBER, 2025	Mento	orship Session: 14
TOPICAL TEST 30 NOVEMBER, 2025	Topical Test-14	
CONCEPT CLASS: 28 01 DECEMBER, 2025	Paper 2 Unit 4 Union Government and Administration	 Executive, Parliament, Judiciary - structure, functions, work processes Recent trends Intragovernmental relations
CONCEPT CLASS: 29 02 DECEMBER, 2025	Paper 2 Unit 4 Union Government and Administration	 Cabinet Secretariat Prime Minister's Office Central Secretariat Ministries and Departments Boards Commissions Attached Offices Field Organizations
PYQ 05 DECEMBER, 2025	Previous Year Questions (PYQs): 15	
CONCEPT CLASS: 30 08 DECEMBER, 2025	Paper 2 Unit 6 - State Government & Administration	 Union-State administrative, legislative and financial relations Role of the Finance Commission





DATE	TOPIC	DESCRIPTION
CONCEPT CLASS: 31 09 DECEMBER, 2025	Paper 2 Unit 6 - State Government & Administration	 Governor Chief Minister Council of Ministers Chief Secretary State Secretariat Directorates
PYQ 12 DECEMBER, 2025	Previous Ye	ar Questions (PYQs): 16
POST TEST MENTORSHIP 13 DECEMBER, 2025	Mento	orship Session: 15
TOPICAL TEST 14 DECEMBER, 2025	Te	opical Test-15
CONCEPT CLASS: 32 15 DECEMBER, 2025	Paper 2 Unit 7 District Administration since Independence	 Changing role of the Collector Union-state-local relations Imperatives of development management and law and order administration District administration and democratic decentralization
CONCEPT CLASS: 33 16 DECEMBER, 2025	Paper 2 Unit 8 Civil Services	 Constitutional position Structure, recruitment, training and capacity-build- ing Good governance initiatives
CONCEPT CLASS: 34 17 DECEMBER, 2025	Paper 2 Unit 8 Civil Services	 Code of conduct and discipline Staff Associations Political Rights Grievance Redressal Mechanism Civil Service Neutrality Civil Service Activism



DATE	TOPIC	DESCRIPTION
PYQ 19 DECEMBER, 2025	Previous Year Questions (PYQs): 17	
POST TEST MENTORSHIP 20 DECEMBER, 2025	Mentorship Session: 16	
TOPICAL TEST 21 DECEMBER, 2025	Topical Test-16	
CONCEPT CLASS: 35 22 DECEMBER, 2025	Paper 2 Unit 11 Rural Development	 Institutions & Agencies since Independence Rural Development Programmes: Foci & Strategies Decentralization & Panchayati Raj 73rd Constitutional Amendment
CONCEPT CLASS: 36 23 DECEMBER, 2025	Paper 2 Unit 12 Urban Local Government	 Municipal governance: main features, structures, finance and problem areas 74th Constitutional Amendment Global-local debate New localism Development dynamics, politics and administration with special reference to city management
PYQ 26 DECEMBER, 2025	Previous Year Questions (PYQs): 18	
POST TEST MENTORSHIP 27 DECEMBER, 2025	Mentorship Session: 17	
TOPICAL TEST 28 DECEMBER, 2025	Topical Test-17	
CONCEPT CLASS: 37 29 DECEMBER, 2025	Paper 2 Unit 13 Law and Order Administration	British legacyNational Police CommissionInvestigative agencies





DATE	TOPIC	DESCRIPTION
		 Role of central and state agencies including paramilitary forces in maintenance of law and order and countering insurgency and terrorism Criminalisation of politics and administration Police-public relations Reforms in Police.
CONCEPT CLASS: 38 30 DECEMBER, 2025	Paper 2 -Unit 14 Significant issues in Indian Administration	 Values in public service Regulatory Commissions National Human Rights Commission Problems of administration in coalition regimes Citizen-administration interface Corruption and administration
CONCEPT CLASS: 39 31 DECEMBER, 2025	Paper 2- Unit 10 Administrative Reforms since Independence	 Disaster management Major concerns Important Committees and Commissions Reforms in financial management and human resource development Problems of implementation.
PYQ 02 JANUARY, 2026	Previous Ye	ar Questions (PYQs): 19
POST TEST MENTORSHIP 03 JANUARY, 2026	Mentorship Session: 18	
TOPICAL TEST 04 JANUARY, 2026	То	opical Test-18



DATE	TOPIC	DESCRIPTION
POST TEST MENTORSHIP	Mentorship Session: 19	
10 JANUARY, 2026		
SECTIONAL TEST 11 JANUARY, 2026	Complete Revision Test for Paper-2	
AFTER PRELIMS		
Mock - 1	PAPER - 1	(COMPLETE SYLLABUS)
Mock - 2	PAPER - 2 (COMPLETE SYLLABUS)	
Mock - 3	PAPER - 1 (COMPLETE SYLLABUS)	
Mock - 4	PAPER - 2 (COMPLETE SYLLABUS)	

CSE RESUL

TOP 100 ALL INDIA RANKING **UPSC-CSE 2024**







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