

# GS SCORE

An Institute for Civil Services

# IAS 2025

# PUB. AD.

## MAINS TEST SERIES 2025

### TEST SERIES *cum* MENTORSHIP PROGRAMME



ANSWER  
WRITING



COPY  
EVALUATION



PERSONALIZED  
MENTORSHIP



Total 12 Tests: 8 Sectional & 4 Mock Tests



Pre-test and Post-test Mentorship to Identify target area and Improvement



Elaborate Discussion after each test



Detailed Model Answer Hints



Copy Evaluation & Discussion:

- After submission of Copy, Evaluation will be done within a week.
- After Copy Evaluation One to One Discussion with Faculty will be conducted



PROGRAMME FEE

₹ 12000 +GST



BATCH  
STARTS

# 12

JANUARY , 2025



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# TEST SCHEDULE

TEST NO. & DATE	TEST TOPICS
<b>TEST-1</b> <b>12 JANUARY, 2025</b>	<ul style="list-style-type: none"> <li>▣ <b>Introduction</b> <ul style="list-style-type: none"> <li>◦ Meaning, Scope and Significance of Public Administration Syllabus; Wilson's Vision of Public Administration; Evolution of the discipline and its present status; New Public Administration; Public Choice Approach; Challenges of liberalization, Privatisation, Globalisation; Good Governance: Concept and Application; New Public Management.</li> </ul> </li> <li>▣ <b>Accountability and Control</b> <ul style="list-style-type: none"> <li>◦ Concepts of Accountability &amp; Control; Legislative, Executive &amp; Judicial Control over Administration; Citizen &amp; Administration; Role of Media, Interest Groups, Voluntary Organizations; Civil Society; Citizen's Charters; Right to Information; Social Audit.</li> </ul> </li> </ul>
<b>TEST-2</b> <b>19 JANUARY, 2025</b>	<ul style="list-style-type: none"> <li>▣ <b>Administrative Thought</b> <ul style="list-style-type: none"> <li>◦ Scientific Management and Scientific Management Movement; Classical Theory; Weber's Bureaucratic Model - Its Critique and Post-Weberian Developments; Dynamic Administration (Mary Parker Follett); Human Relations School (Elton Mayo and others); Functions of the Executive (C.I. Barnard); Simon's Decision-making Theory; Participative Management (R. Likert, C.Argyris, D. Mc Gregor).</li> </ul> </li> </ul>

**TEST NO. & DATE****TEST TOPICS****TEST-3****25 JANUARY, 2025****▣ Organisations**

- Theories – Systems, Contingency; Structure and Forms: Ministries and Departments, Corporations, Companies, Boards and Commissions; Ad hoc and Advisory Bodies; Headquarters and Field Relationships; Regulatory Authorities; Public - Private Partnerships.

**▣ Personnel Administration**

- Importance of human resource development; Recruitment, training, career advancement, position classification, discipline, performance appraisal, promotion, pay and service conditions; employer-employee relations, grievance redressal mechanism; Code of conduct; Administrative ethics.

**▣ Administrative Behaviour**

- Process and Techniques of Decision-making; Communication; Morale; Motivation Theories – Content, Process and Contemporary; Theories of Leadership: Traditional and Modern.

**▣ Administrative Law**

- Meaning, Scope and Significance; Dicey on Administrative Law; Delegated Legislation; Administrative Tribunals.

**▣ Public Policy**

- Models of Policy-Making and their Critique; Processes of Conceptualisation, Planning, Implementation, Monitoring, Evaluation and review and their Limitations; State Theories and Public Policy Formulation.

TEST NO. & DATE	TEST TOPICS
	<ul style="list-style-type: none"> <li>▣ <b>Techniques of Administrative Improvement</b> <ul style="list-style-type: none"> <li>◦ Organisation and Methods, Work Study and Work Management; e-Governance and Information Tchnology; Management Aid Tools like Network Aanalysis, MIS, PERT, CPM.</li> </ul> </li> </ul>
<p style="text-align: center;"><b>TEST-4</b></p> <p style="text-align: center;"><b>02 FEBRUARY, 2025</b></p>	<ul style="list-style-type: none"> <li>▣ <b>Comparative Public Administration</b> <ul style="list-style-type: none"> <li>◦ Historical and sociological factors affecting administrative systems; Administration and politics in different countries; Current status of Comparative Public Administration; Ecology and administration; Riggsian models and their critique.</li> </ul> </li> <li>▣ <b>Development Dynamics</b> <ul style="list-style-type: none"> <li>◦ Concept of development; Changing profile of development administration; 'Anti-development thesis'; Bureaucracy and development; Strong state versus the market debate; Impact of liberalisation on administration in developing countries; Women and development - the self-help group movement.</li> </ul> </li> <li>▣ <b>Financial Administration</b> <ul style="list-style-type: none"> <li>◦ Monetary and Fiscal Policies; Public Borrowings and Public Debt Budgets - Types and Forms; Budgetary Process; Financial Accountability; Accounts and Audit.</li> </ul> </li> </ul>
<p style="text-align: center;"><b>TEST-5</b></p> <p style="text-align: center;"><b>09 FEBRUARY, 2025</b></p>	<ul style="list-style-type: none"> <li>▣ <b>Evolution of Indian Administration:</b> <ul style="list-style-type: none"> <li>◦ Kautilya's Arthashastra; Mughal administration; Legacy of British rule in politics and administration - Indianization of public services, revenue administration, district administration, local self-government.</li> </ul> </li> </ul>

TEST NO. & DATE	TEST TOPICS
	<ul style="list-style-type: none"><li>❑ <b>Philosophical and Constitutional Framework of Government</b><ul style="list-style-type: none"><li>○ Salient features and value premises; Constitutionalism; Political culture; Bureaucracy and democracy; Bureaucracy and development.</li></ul></li><li>❑ <b>Public Sector Undertakings:</b><ul style="list-style-type: none"><li>○ Public sector in modern India; Forms of Public Sector Undertakings; Problems of autonomy, accountability and control; Impact of liberalization and privatization.</li></ul></li></ul>
<p style="text-align: center;"><b>TEST-6</b> <b>16 FEBRUARY, 2025</b> <b>PAPER 2</b></p>	<ul style="list-style-type: none"><li>❑ <b>Financial Management (Paper-II):</b><ul style="list-style-type: none"><li>○ Budget as a Political Instrument; Parliamentary control of Public Expenditure; Role of Finance Ministry in Monetary and Fiscal Area; Accounting Techniques; Audit; Role of Controller General of Accounts and Comptroller and Auditor General of India.</li></ul></li><li>❑ <b>Plans and Priorities</b><ul style="list-style-type: none"><li>○ Machinery of planning; Role, composition and functions of the Planning Commission and the National Development Council; 'Indicative' planning; Process of plan formulation at Union and State levels; Constitutional Amendments (1992) and decentralized planning for economic development and social justice.</li></ul></li><li>❑ <b>Administrative Reforms since Independence:</b><ul style="list-style-type: none"><li>○ Major concerns; Important Committees and Commissions; Reforms in financial management and human resource development; Problems of implementation.</li></ul></li></ul>

## TEST NO. &amp; DATE

## TEST TOPICS

**TEST-7****23 FEBRUARY, 2025**

PAPER 2

**▣ Union Government & Administration**

- Executive, Parliament, Judiciary - structure, functions, work processes; Recent trends; Intragovernmental relations; Cabinet Secretariat; Prime Minister's Office; Central Secretariat; Ministries and Departments; Boards; Commissions; Attached offices; Field organizations.

**▣ State Government & Administration**

- Union-State administrative, legislative and financial relations; Role of the Finance Commission; Governor; Chief Minister; Council of Ministers; Chief Secretary; State Secretariat; Directorates.

**▣ Civil Services:**

- Constitutional position; Structure, recruitment, training and capacity-building; Good governance initiatives; Code of conduct and discipline; Staff associations; Political rights; Grievance redressal mechanism; Civil service neutrality; Civil service activism.

**▣ Significant Issues in Indian Administration:**

- Values in public service; Regulatory Commissions; National Human Rights Commission; Problems of administration in coalition regimes; Citizen-administration interface; Corruption and administration; Disaster management.

**TEST-8****28 FEBRUARY, 2025**

PAPER 2

**▣ District Administration since Independence**

- Changing role of the Collector; Union-state-local relations; Imperatives of development management and law and order administration; District administration and democratic decentralization.

TEST NO. & DATE	TEST TOPICS
	<ul style="list-style-type: none"><li>▣ <b>Rural Development:</b><ul style="list-style-type: none"><li>◦ Institutions and agencies since independence; Rural development programmes: foci and strategies; Decentralization and Panchayati Raj; 73rd Constitutional amendment.</li></ul></li><li>▣ <b>Urban Local Government:</b><ul style="list-style-type: none"><li>◦ Municipal Governance: main features, structures, finance and problem areas; 74th Constitutional Amendment; Global-local debate; New localism; Development dynamics, politics and administration with special reference to city management.</li></ul></li><li>▣ <b>Law and Order Administration:</b><ul style="list-style-type: none"><li>◦ British legacy; National Police Commission; Investigative agencies; Role of central and state agencies including paramilitary forces in maintenance of law and order and countering insurgency and terrorism; Criminalisation of politics and administration; Police-public relations; Reforms in Police.</li></ul></li></ul>
<b>AFTER PRELIMS</b>	
<b>TEST-09</b>	<b>Full Test Paper-I</b>
<b>TEST-10</b>	<b>Full Test Paper-2</b>
<b>TEST-11</b>	<b>Full Test Paper-I</b>
<b>TEST-12</b>	<b>Full Test Paper-2</b>

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